



## Board Meeting Agenda

Meeting Title: Regular Meeting of the Board of Directors

Date: February 13, 2025

Time: 6:00 p.m.

Location: 168 N Mesa Street; Fruita, CO 81521

### Agenda:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Citizen Comments/Requests  
This section is set aside for the Board of Directors to listen to comments by the public regarding items that do not otherwise appear on the agenda. Generally, the Board of Directors will not discuss the issue and will not take official action under this section of the agenda. Please limit comments to a five-minute period.
4. Disclosure of Conflict of Interest
5. Approval of:
  - Regular Board minutes from 1/9/2025
  - Bills
  - Financial Report
  - Resolution 2/13/2025 – January 2025 Write Off's
6. Reports/Updates
  - Administrative
  - Chief(s)
  - Officer(s)
  - Union #5265
7. New Business
8. Old Business
  - 2015 GMC Ambulance Listing- Reserve Price
9. Adjourned

# *Lower Valley Fire Protection District*

*January 9, 2025*

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## **CALL MEETING TO ORDER**

The regular meeting of the Board of Directors with the Lower Valley Fire Protection District was called to order by Board President, Cullen Purser. Advance public notice of this meeting was posted in three separate public spaces. The roll call was taken; the following board directors were present: Cullen Purser, Cliff Gray, Jesse Mease, Mark Bonella, and Jeff Phillips. Others in attendance: Fire Chief Matt Katzenberger, Deputy Chief Gary Mulkey, Adam Compton, Kaden Fife, Ben Gardner, Anthony Padilla, Beau Schmalz, Jesse Stocking, Greg Reynolds, Skylar Smith, Casey Burns, Diana Manzanares, and Mahea Rodriguez.

## **PLEDGE OF ALLEGIANCE**

**Skylar Smith** led the Pledge of Allegiance.

## **CITIZENS COMMENTS/REQUESTS**

None.

## **DISCLOSURE OF CONFLICT OF INTEREST**

None.

## **APPROVAL OF REGULAR BOARD MEETING MINUTES**

**Mark Bonella** motioned to accept the board minutes from 11/14/2024; seconded by **Jesse Mease**. The **motion** was passed with 4 votes from the board members in attendance on 11/14/2024.

**Cullen Purser** motioned to accept the board minutes from 12/12/2024; seconded by **Cliff Gray**. The **motion** was passed with 3 votes from the board members in attendance on 12/12/2024.

## **APPROVAL OF EXPENSES**

**Diana** rendered the information reporting the expenses from December 4, 2024, through December 31, 2024, which totaled \$78,155.84. **Chief Katzenberger** made the board aware of the expense from Thompson Enterprises of \$5,100.00, stating this was a delayed invoice for two separate things. Half of the invoice was for the ambulance exchange (from the old one to the new one); the other half was for the annual preventative maintenance. No further questions or concerns were discussed.

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**Jesse Mease** made a **motion** to accept the bills for December 2024; seconded by **Mark Bonella**. The **motion** was passed with 5 votes.

## **APPROVAL OF FINANCIAL REPORTS**

**Diana** reports the total balance in our bank accounts, including cash on hand as of December 31, 2024, is \$3,660,883.23. The interest for the month of December 2024 is \$14,444.95. The YTD interest accrued is \$196,203.22. December's Mesa County Statement of Collections totaled \$33,409.44. **Diana** mentions that the interest rates have declined again for both accounts; Grand Valley Bank (now at 4%) and ColoTrust (now at 4.593%).

**Cliff Gray** made a **motion** to accept the Financial Statement for December 2024; seconded by **Jeff Phillips**. The **motion** was passed with 5 votes.

## **APPROVAL OF AMBULANCE BILLING RESOLUTIONS**

**Mahea** reports that the billing write-offs for December totaled \$174,054.70. Accounts sent to collections in December totaled \$27,862.52. **Chief Katzenberger** explained to the board that although this is the largest resolution numbers we've seen at LVFD, however, we're also bringing in larger numbers whilst maintaining our average ratio of income to debt when compared to previous years and we're still exceeding the state and national ambulance billing averages. **Chief** reiterated the claims distribution disruption that affected our largest payer in October/November. That has since cleared up, thus increasing our write-offs and adjustments. In addition to these considerations - end-of-year cleanup from the Zoll / Image Trend transition from earlier this year, also occurred at the end of December.

**Mark Bonella** made a **motion** to approve the resolutions and write-offs for December 2024; seconded by **Jesse Mease**. The **motion** was passed with 5 votes.

## **ADMINISTRATIVE REPORTS**

**Mahea** reports that the ambulance billing income for December 2024 totaled \$100,594.05 (money in the bank). **Diana** announces that both **Jesse Mease** and **Mark Bonella** are eligible for re-election positions. Self-nomination forms may be filed between January 1<sup>st</sup> and February 28<sup>th</sup>. **Diana** has the self-nomination and acceptance forms for both board members, should they desire to remain on the board. These forms would need to be submitted to the DEO (Designated Election Official) no later than 02/28/2025. LVFD appoints **Diana Manzanares** as the DEO for the 2025 election.

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## **FIRE CHIEF REPORT**

**Chief Katzenberger** reports on project updates. We received a draft of the contract from T-Mobile regarding the leasing space for the tower. He also received drawings of their footprint plans. The draft will be reviewed by the board for future implementation and final discussion. **Chief** reports that all previous grants have been properly closed out, and confirms that LVFD has received the funds from the DFPC grant from March 2024. **Chief Katzenberger** and **Deputy Chief Mulkey** are actively working on the EMS Provider Grant for the district and the most current DFPC Grant for the current year. Next, the **Chief** discusses the City of Grand Junction annexation. We received notice from the City of Grand Junction has petitioned to have residential property, along the 21 ½ Road corridor, between the highway and H Road, to be removed from our district as a part of their annexation process. That is a high dollar area, which will be a loss for the district of about \$2,000 per year. The **Chief** has sent this petition to LVFD's attorney for review, however, there is nothing we can do to prevent this from happening. More petitions are expected to be filed this year for the area surrounding the 700 and 800 blocks of 21 ½ Road. With that, as the boundary lines continue to adjust, the **Chief** would like to petition the City of Grand Junction to take over the desert area north of 25 Road. This makes sense for both Grand Junction and the Fruita fire districts due to Grand Junction's resources from Station 3, Station 6, and soon to be Station 7 much closer geographically, thus a much quicker response time. Our district will not be losing revenue to give this area to Grand Junction, nor will we be taking resources out of Fruita and away from our tax-paying citizens. Next on the agenda, **Chief Katzenberger** updates the Board on new purchases that were necessary for the district immediately. That included two new computers, one printer, and one washing machine. The washing machine and technology equipment were beyond repair and had reached their functioning capacity. The computers and printer were assessed by our IT company, and the washer was assessed by **Adam Compton** (who had replaced parts and repaired the washer several times over the last 10 years), all items were deemed unsalvageable. These items, however, were included in the budget for replacement. Next, the **Chief** wanted to make the board aware of a generous citizen and a supporter of LVFD. He donated nearly \$23,000 at the end of the year to our district. We spoke to him personally to thank him, and we mailed cards to him and his family as well. That money was unexpected and has not yet been specifically earmarked. **Chief Katzenberger** then discusses the topic of LVFD's Policy Manual, specifically, the Paid Time Off (PTO) portion. The manual is currently under review for legislative compliance and to avoid undue liability to the district. Updates are required to take immediate effect on 01/01/2025 for legislation that took effect back in 2021. Those updates include verbiage that accurately

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reflects up-to-date wage laws in Colorado, stating that employees are to be paid out 100% of their earned and accrued PTO upon separation from their employers. Legislation prohibits a “use-it-or-loose-it” policy. On page 20 of our current manual, the policy states, “*Employees may accrue PTO from one year to the next for a maximum of 300 hours. Any hours over the maximum annually will be forfeited and will not be eligible for cash out. Upon separation, the employee may cash out up to 240 hours.*” **Chief Katzenberger** has a couple of suggestions for the Board to consider. His first proposal is to revert the policy back to the way it was prior to the 2023 update (the last manual update was under **Chief Cavaliere** in 2023). The old policy allowed employees to bank 240 hours from year-to-year. The proposed policy would also void out the use-it-or-loose-it clause from the current manual (which was also not included in the pre-2023 manual). Employees would be encouraged to take their earned PTO annually to avoid payroll liabilities at the end of the year. Employees may earn more than 240 hours per year; however, they cannot roll more than 240 hours over from year to year; thus, any excess hours must be paid in full by the District by December 31<sup>st</sup> of that year. Comp time will remain unchanged. Sick time will also be revised, that proposal will be presented to the Board at a later meeting. There are more suggestions listed on the **Chief's** agenda; however, this change would have the least amount of impact to both the employees benefit and to the finances of the District. The Board unanimously agreed to enact this decision, and they are ready to make a motion.

**Mark Bonella** made a **motion** to update the District Manual to change the annual PTO carryover policy from 300 hours to 240 hours and to annul the use-it-or-loose-it clause; **motion** was seconded by **Jesse Mease**. The **motion** was passed with 5 votes.

## **DEPUTY CHIEF REPORT**

**Deputy Chief Mulkey** provided the Board with staff training updates. NFA (National Fire Academy) week is the training focus for the month. The new academy started on Monday, 01/06/2025. All the new recruits will also be attending the hazmat class being held in Grand Junction starting on 02/03/2025. Once the hazmat class is completed, they'll be starting their Fire I certifications. Next, **Deputy Chief Mulkey** provides the 2024 Call Data Report. There was a large increase in false alarms and false calls, largely impacted by the new Apple technology. There are numerous Fire Unions across the country that are trying to work with Apple on a solution to these false emergencies. Structure fires also increased in 2024, and overall call volume increased 25% from the previous year, and 48% from 10 years ago. Overall, in 2024, 72% of our call volume was for EMS; 4% was for fire calls; 3% was for hazmat; and 21% of our call volume was “other”.

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## **OFFICERS REPORT**

**Captain Adam Compton** reports that we are at 72 calls so far for 2025. Crews are seeing numerous calls for Influenza A and Norovirus patients. Hospitals are full of respiratory illness patients resulting in consistent diversions. Next, **Captain Compton** provides the Board with Quality Assurance (QA) updates. He states that LVFD currently has five APP medics - two APP III's, one APP II, and two APP I's. We continue to have the largest number of advanced level paramedics in Mesa County. We are also looking into the possibility of introducing new medications, as well as carrying blood products. **Stacie Dix** has been leading that project. With that, crews are tracking the number of patients that may be eligible for blood products in a pre-hospital setting. **Captain Compton** reports that **John Dawson** is taking the lead in submitting new waivers for new skill trainings, such as ultrasound, amongst other high-level skills, that would be performed at this end of the valley, by our crews only. They're lifesaving, so this program is incredibly beneficial to the district. Next, **Captain Ben Gardner** reports that their Union President, **Kaden Fife** is a new father. Officers joined in congratulating him. **Captain Gardner** reports that the new academy recruits will be spending time at both Station 31 and Station 32 and the crews will be hands-on with them and helping **Deputy Chief Mulkey** whenever they can. Next, **Captain Beau Schmalz** reports on a grant available through the Division of Fire Prevention and Control worth \$20,000. It recently opened for submissions on 01/07/2025. **Captain Schmalz** is tasked with working on this, and reports he'll be focusing on this for the next several weeks. He also mentions the officers discussing the possibility of obtaining a new extractor to clean their structure gear. The new (bigger) extractor would be housed at Station 31, and then the current one at 31 would be moved to Station 32. Each station would then have an extractor, reducing the crew's exposure to toxic carcinogens, both in their personal vehicles, or transporting gear back and forth in the fire apparatuses. This is contingent on the grant **Captain Schmalz** is working on.

## **UNION 5625 REPORT**

**Kaden Fife** shares the Unions appreciation to the Board and **Chief Katzenberger** for the transparency and the invitation to participate in the hiring panel for the Deputy Chief's position. The Union is thankful for their consideration. Next, **Kaden** invites the Board to participate in the annual department survey that will open on April 1<sup>st</sup>. He asks the board members to submit their questions to the Union, and those questions will be included in the survey. **Board President Cullen Purser** reflected on the survey that was held last year. He noted the surveys are an effective tool to measure how things are going, and the survey last year incited big changes. The survey was purposeful,



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and the board was alerted of things they were unaware of. **Cullen** encourages the annual surveys to continue.

## **NEW BUSINESS**

Resolution 1/9/2025-1, calling for the 2025 Board of Directors election and appointing a Designated Election Official (DEO). **Board President Cullen Purser** announces the Board's appointment of **Diana Manzanares** as LVFD's DEO for the 2025 election. **Cullen** read the resolution in its entirety to the other board members and all employees present in the room.

**Jesse Mease** made a **motion** to approve Resolution 1/9/2025-1; seconded by **Jeff Phillips**. The **motion** was passed with 5 votes.

**Jeff Phillips** made a **motion** to approve Posting Places for the Year 2025 in Resolution 1/9/2025-2; seconded by **Cliff Gray**. The **motion** was passed with 5 votes.

## **OLD BUSINESS**

None.

## **ADJOURNMENT**

**Cullen Purser** made a **motion** to adjourn. All in favor with 5 affirmative votes.

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# Lower Valley Fire Protection District

Expenses by Vendor Detail  
January 01 - January 31, 2025

Adobe Acrobat	\$	44.97	PDF PROGRAM
Amazon	\$	466.78	ESPSON PRINTER & OFFICE SUPPLIES
Automatic Fire Alarm Association	\$	25.00	2025 DUES
Avalara - W2's & 1099	\$	131.60	2024 W2'S 3rd PARTY PROGRAM
Best Buy	\$	447.99	TOP LOAD GE WASHER FOR FIRE STATION - PO# 2025-06
Bound Tree Medical, LLC	\$	1,952.15	EMS SUPPLIES: NASAL TUBING; IV SOLUTION; GLOVES; QUICK RELEASE LIMB HOLDERS & MORE
Bud's Signs and Neon	\$	210.00	QTY OF 12 WORK SHIRTS
CCTMC.NET	\$	375.00	CRITICAL CARE TRANSPORT CONFERENCE - APRIL 2025
CEBT	\$	39,755.42	JAN 2025 COVERAGE MED; DENTAL; VISION & LIFE INSUR.
Colorado Div. of Fire Prevention & Contr.	\$	105.00	QTY OF 3 EXAMS @ \$35 EACH
Fairfield Inn	\$	861.45	LODGING FOR CCTMC CONFERENCE 04/12 - 04/16/2025
Family Health West (2)	\$	125.00	NEW HIRE MEDICAL TESTING
Frank Cavaliere	\$	500.00	JANUARY 2025 FIRE PREVENTION CONSULTANT FEE
Fruita Copy Shop	\$	16.47	SHIPPING COST
Grand Valley Power	\$	253.73	12/01/2024 - 01/01/2025 SRVCS AT STATION #32 (\$222.23) & LOMA HALL (\$31.50)
Hartman Brothers	\$	96.40	COMPRESSED OXYGEN
IAAI	\$	176.00	2025 MEMBERSHIP
International Code Council, Inc	\$	170.00	EDUCATION MATERIAL
Intuit	\$	301.00	JANUARY 2025 QB PAYROLL MONTHLY PER EMPLOYEE FEE USAGE
IT Jet LLC	\$	1,652.50	JANUARY 2025 IT SRVCS
Kims Auto Parts, Inc.	\$	222.32	OIL & FILTER
Kroger/City Market	\$	45.47	JAN 2025 STMT: ZIPLOC BAGS & FOIL BAKEWARE FOR CHRISTMAS PARTY DINNER & GIFT CARD
Munchies	\$	50.00	EMPLOYEE GIFT CARD FOR NEW BORN BABY
Municipal Emergency Services	\$	401.37	QTY OF 10 SHIRTS
New Pig	\$	681.89	HAZMAT CHEMICAL ABSORBENT DIKE - PO# 2025-05
Pinnacol Assurance	\$	4,757.00	2025 RENEWAL WORKMAN'S COMP INSUR \$42,797 (1 OF 9 INSTALLED PYMTS)
Sam's Club	\$	209.04	STATION CLEANING SUPPLIES (\$125.86) & STATION'S FOOD PANTRY PROGRAM (\$83.18)
SPATAFORA CHIROPRACTIC	\$	80.00	EMPLOYEE DOT/CDL PHYSICAL
Special Distirct Assoc. of Colorado	\$	1,237.50	2025 SDA MEMBERSHIP RENEWAL
Superior Alarm, Inc	\$	194.00	1/01 - 03/31/2025 FIRE ALARM MONITORING SRVC AT FRUITA & LOMA STATION
United Airlines	\$	378.37	AIRFARE FOR CCTMC CONFERENCE 04/12 - 04/16/2025
Ute Water Conservancy District	\$	213.86	DEC 2024 / JAN 2025 SRVC FOR FRUITA & LOMA FIRE STATIONS
Xcel Energy	\$	2,008.55	11/13 - 12/17/2024 SRVCS AT FRUITA FIRE STATION
Xerox	\$	254.89	METER READ 11/21 - 12/21/2024 QTY OF 536 BLK COPIES & 1,257 COLOR COPIES
	\$	<b>58,400.72</b>	



**Monthly Financial Statement  
As of 01/31/2025**

<b>Account</b>	<b>Balance</b>	<b>Nov. Interest Accrued</b>	<b>Dec. Interest Accrued</b>	<b>Jan. Interest Accrued</b>
Cash On Hand	\$ 200.00	\$ -	\$ -	\$ -
<b>Grand Valley Bank/ LVFD Main Checking - Acct 4.25% to 4.00% rate</b>	\$ <b>338,154.64</b>	\$ 1,739.08	\$ 1,849.42	\$ 1,464.45
<b>Colo-Trust General Acct - 4.5930% to 4.5175% rate Avg Monthly Yield</b>	\$ 2,167,273.67	\$ 9,361.05	\$ 8,587.26	\$ 8,298.25
<b>Colo-Trust Infrastructure Acct - 4.5930% to 4.5175% rate Avg Monthly Yield</b>	\$ 1,011,608.66	\$ 3,996.22	\$ 4,008.27	\$ 3,873.35
	\$ <b>3,517,236.97</b>	\$ 15,096.35	\$ 14,444.95	\$ <b>13,636.05</b>

**YTD ON INTEREST: \$ 13,636.05**

**Mesa County Statement of Collections**

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<b>January</b>	\$ <b>76,438.89</b>	\$ <b>34,452.49</b>	\$ <b>56,552.43</b>	\$ <b>65,694.03</b>	\$ <b>146,781.29</b>	\$ <b>131,337.97</b>	\$ <b>41,429.56</b>	\$ <b>138,696.88</b>
February	\$ 352,499.40	\$ 618,215.37	\$ 728,642.38	\$ 426,661.24	\$ 771,818.31	\$ 772,490.45	\$ 864,301.12	
March	\$ 82,400.66	\$ 129,444.87	\$ 172,387.96	\$ 508,093.36	\$ 187,544.10	\$ 186,978.11	\$ 307,285.61	
April	\$ 279,396.29	\$ 461,235.08	\$ 412,732.87	\$ 473,056.17	\$ 466,266.80	\$ 455,465.04	\$ 597,460.26	
May	\$ 187,366.04	\$ 245,400.44	\$ 365,549.20	\$ 263,406.05	\$ 325,532.21	\$ 347,297.85	\$ 737,990.96	
June	\$ 254,300.75	\$ 461,282.41	\$ 434,609.05	\$ 477,413.05	\$ 539,208.34	\$ 540,999.46	\$ 668,360.20	
July	\$ 35,271.33	\$ 55,532.39	\$ 74,408.85	\$ 76,972.63	\$ 58,637.82	\$ 79,664.19	\$ 78,882.05	
August	\$ 31,431.78	\$ 42,211.06	\$ 56,417.57	\$ 42,205.90	\$ 54,246.37	\$ 54,920.05	\$ 50,156.06	
September	\$ 22,331.26	\$ 39,114.35	\$ 40,489.52	\$ 39,396.02	\$ 45,921.23	\$ 40,604.16	\$ 46,306.06	
October	\$ 20,166.51	\$ 32,927.19	\$ 33,148.40	\$ 39,931.69	\$ 38,983.85	\$ 38,183.14	\$ 44,712.96	
November	\$ 28,383.41	\$ 39,858.59	\$ 36,200.84	\$ 42,729.52	\$ 47,592.78	\$ 47,094.05	\$ 57,296.95	
December	\$ 20,561.20	\$ 27,649.10	\$ 36,226.84	\$ 35,710.52	\$ 31,356.36	\$ 31,720.90	\$ 33,409.44	
	\$ 1,390,547.52	\$ 2,187,323.34	\$ 2,447,365.91	\$ 2,491,270.18	\$ 2,713,889.46	\$ 2,726,755.37	\$ 3,527,591.23	\$ <b>138,696.88</b>

\* Please note that May 2024 total includes:

\$ 371,946.16	May 2024 Statement of Collections
\$ 366,044.80	Backfill
<b>\$ 737,990.96</b>	

## 2025 Lower Valley Fire Protection District Budget

GENERAL FUND INCOMES		2023 Actual	Budget 2024- Amended	2024 Actual	2025 Budget	2025 YTD	2025 Remaining
	Starting Fund Balance	\$2,233,464	\$ 2,606,143		\$ 3,428,149		
	Grand Valley Bank- Operating Account- Starting				\$ 407,748		
	Colo Trust- Savings Accounts- Starting		\$ -		\$ 3,168,357		
	Tabor Reserve	(\$120,538)	\$ (120,878)		\$ (129,750)		
	Available Fund Balance	\$2,112,926	\$ 2,485,265		\$ 3,298,399		
REVENUES							
40000	Mesa Co General Tax	\$ 2,294,439	\$ 2,625,840	\$ 2,714,157	\$ 2,748,769	\$ 106,641	\$ 2,642,127.82
40200	Mesa Co Deliquent Tax	\$ 152	\$ 1,000	\$ 1,791	\$ 1,000	\$ 9	\$ 991.50
40400	Mesa Co. Deliquent Tax Int	\$ 77	\$ 100	\$ 118	\$ 100	\$ 1	\$ 98.61
40600	Mesa Co Gen Tax Interest	\$ 3,489	\$ 1,500	\$ 4,596	\$ 3,000	\$ -	\$ 3,000.00
40700	Public Safety Tax	\$ 96,886	\$ 95,000	\$ 116,075	\$ 100,000	\$ 8,690	\$ 91,310.00
40800	Mesa Co Treasurer Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41000	Mesa Co Ownership Tax	\$ 280,833	\$ 200,000	\$ 346,044	\$ 300,000	\$ 25,489	\$ 274,511.47
41500	Senior/Veterans and 41550 - Personal Property <50K Tax Exem	\$ 66,996	\$ 65,000	\$ 69,989	\$ 65,000	\$ -	\$ 65,000.00
<b>Total Tax Revenues</b>		<b>\$ 2,742,872</b>	<b>\$ 2,988,440</b>	<b>\$ 3,252,770</b>	<b>\$ 3,217,869</b>	<b>\$ 140,830</b>	<b>\$ 3,077,039.40</b>
PENSION							
49010	Pension	\$ -		\$ -			
OTHER INCOMES							
41600	Grant Funds Received	\$ 56,482	\$ 158,716	\$ 32,892	\$ 209,715	\$ 2,250	\$ 207,465
42000	Interest: ColoTrust	\$ 72,609	\$ 60,000	\$ 160,857	\$ 100,000	\$ 12,172	\$ 87,828
1464.45	Interest: Grand Valley Bank	\$ 10,657		\$ 35,346	\$ 20,000	\$ 1,464	\$ 18,536
42800	Plan Review Fees	\$ 36,742	\$ 30,000	\$ 22,401	\$ 20,000	\$ 6,023	\$ 13,977
43400	Out Of District Response Calls	\$ 62,593	\$ 15,000	\$ 35,042	\$ 15,000	\$ 38,979	\$ (23,979)
45400	Copy Fees/Permits	\$ 6,600	\$ 6,500	\$ 6,700	\$ 6,500	\$ -	\$ 6,500
45500	Memorial/Donations	\$ 47,015	\$ 1,000	\$ 32,700	\$ 1,000	\$ 20	\$ 980
46000	Fire Service Contracts	\$ 36,335	\$ 36,827	\$ 37,718	\$ 37,718	\$ -	\$ 37,718
48000	Ambulance Charges	\$ 2,102,307	\$ 2,000,000	\$ 2,166,015	\$ 2,000,000	\$ 224,640	\$ 1,775,360
63000	Insurance Contractual Adjustments (Contra Revenue)	\$ (1,282,777)	\$ (1,240,000)	\$ (1,225,149)	\$ (1,240,000)	\$ (166,159)	\$ (1,073,841)
48010	Other Medical Income	\$ 75,652	\$ 75,000	\$ 47,785	\$ 40,000	\$ -	\$ 40,000
48020	Fund Raisers	\$ 1,600	\$ 3,000	\$ 40	\$ 3,000	\$ -	\$ 3,000
48030	Other Types Income	\$ 60,589	\$ 443,545	\$ 468,717	\$ 151,406	\$ 861	\$ 150,545
<b>Total Other Incomes</b>		<b>\$1,286,403</b>	<b>\$ 1,589,588</b>	<b>\$1,821,064</b>	<b>\$ 1,364,339</b>	<b>\$ 120,251</b>	<b>\$ 1,244,088</b>
TOTAL REVENUE		<b>\$4,029,274</b>	<b>\$ 4,578,028</b>	<b>\$5,073,834</b>	<b>\$ 4,582,208</b>	<b>\$ 261,080</b>	<b>\$ 4,321,127</b>

GENERAL FUND EXPENSES		2023 Actual	Budget 2024- Amended	2024 Actual	2025 Budget	2025 YTD	2025 Remaining
<b>ADMINISTRATION</b>							
40900	Abatement	\$ 2,148	\$ 2,500	\$ 3,200	\$ 6,092	\$ -	\$ 6,092
40950	Abatement Interest	\$ 141	\$ 250	\$ 615	\$ 250	\$ -	\$ 250
41400	Mesa Co Tres. Commission	\$ 45,549	\$ 50,000	\$ 55,689	\$ 60,000	\$ 2,133	\$ 57,867
60000	Bank / Credit Card Fees	\$ 1,418	\$ 3,000	\$ 1,314	\$ 2,000	\$ 114	\$ 1,886
60100	Administration Fees/All	\$ 15,029	\$ 18,200	\$ 15,281	\$ 18,200	\$ 112	\$ 18,088
60200	Legal/Audit/Notices: ALL	\$ 15,193	\$ 29,000	\$ 31,385	\$ 29,000	\$ 132	\$ 28,868
60500	Election Expense	\$ 78	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000
60910	Fire Prevention	\$ 3,259	\$ 10,000	\$ 8,582	\$ 10,000	\$ 500	\$ 9,500
62500	Dues/Subscriptions	\$ 17,853	\$ 21,640	\$ 17,019	\$ 23,150	\$ 1,433	\$ 21,718
72300	Colorado Unemployment Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72500	CRA/Employer Match	\$ 11,002	\$ 14,694	\$ 10,171	\$ 8,032	\$ 586	\$ 7,446
76500	FPPA/Employer Match	\$ 130,335	\$ 158,431	\$ 156,887	\$ 213,287	\$ 14,565	\$ 198,721
76550	FPPA/Employer D & D	\$ 51,135	\$ 62,455	\$ 59,511	\$ 75,571	\$ 5,271	\$ 70,299
77000	SS/Employer Match	\$ 16,505	\$ 20,713	\$ 16,978	\$ 18,360	\$ 1,164	\$ 17,196
77200	Medicare/Employer Match	\$ 28,781	\$ 31,281	\$ 32,386	\$ 35,490	\$ 2,758	\$ 32,732
77500	Wages Expense	\$ 1,984,886	\$ 2,332,465	\$ 2,233,438	\$ 2,550,019	\$ 190,194	\$ 2,359,825
<b>Total Administration</b>		<b>\$ 2,323,310</b>	<b>\$ 2,754,629</b>	<b>\$ 2,642,457</b>	<b>\$ 3,064,450</b>	<b>\$ 218,962</b>	<b>\$ 2,845,488</b>
70100	Travel Expense	\$ 2,169	\$ 2,500	\$ 1,481	\$ 2,500	\$ 378	\$ 2,122
70500	Mileage Allowance / Personnel	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
71000	Meal Allowance	\$ 2,297	\$ 3,500	\$ 4,215	\$ 5,000	\$ -	\$ 5,000
89500	Lodging Allowance	\$ 6,684	\$ 5,000	\$ 9,128	\$ 10,000	\$ 861	\$ 9,139
89600	Supplies/Tests/CBI/Medical	\$ 1,408	\$ 14,875	\$ 771	\$ 14,875	\$ 205	\$ 14,670
89700	Education - Materials	\$ 24,194	\$ 43,000	\$ 25,243	\$ 52,300	\$ 656	\$ 51,644
89840	Clothing Allowance	\$ 4,619	\$ 16,000	\$ 14,108	\$ 16,000	\$ 611	\$ 15,389
<b>Total Personnel Reimburse/Expense</b>		<b>\$ 41,369</b>	<b>\$ 85,875</b>	<b>\$ 54,947</b>	<b>\$ 101,675</b>	<b>\$ 2,712</b>	<b>\$ 98,963</b>
<b>INSURANCE</b>							
89000	Dist.Liability/Bonds/Insurance	\$ 41,110	\$ 45,000	\$ 36,506	\$ 45,000	\$ -	\$ 45,000
89100	State Comp/Insurance	\$ 70,473	\$ 65,000	\$ 43,237	\$ 65,000	\$ 4,757.00	\$ 60,243
89200	H&A/Insurance	\$ 402,734	\$ 446,643	\$ 432,176	\$ 479,068	\$ 37,203	\$ 441,865
89300	Claims/Expenses/Insurance	\$ 6,892	\$ 8,500	\$ -	\$ 8,500	\$ -	\$ 8,500
89400	Triad/Insurance	\$ 1,387	\$ 2,500	\$ 620	\$ 3,000	\$ 106	\$ 2,894
<b>Total Insurance</b>		<b>\$ 522,596</b>	<b>\$ 567,643</b>	<b>\$ 512,538</b>	<b>\$ 600,568</b>	<b>\$ 42,066</b>	<b>\$ 558,502</b>
<b>SUPPLIES</b>							
61000	Office/Small Equipment	\$ 2,550	\$ 500	\$ 996	\$ 1,000	\$ 450	\$ 550
61500	Office/Mailing Expense	\$ 2,253	\$ 2,000	\$ 1,816	\$ 2,000	\$ -	\$ 2,000
61800	Office/Supplies	\$ 2,670	\$ 2,000	\$ 3,368	\$ 4,000	\$ -	\$ 4,000
89800	Supplies/Medical	\$ 143,266	\$ 73,000	\$ 57,187	\$ 106,380	\$ 2,049	\$ 104,331
89810	Supplies/Fire	\$ 36,676	\$ 43,200	\$ 18,073	\$ 55,950	\$ 682	\$ 55,268
<b>Total Supplies Expense</b>		<b>\$ 187,416</b>	<b>\$ 120,700</b>	<b>\$ 81,442</b>	<b>\$ 169,330</b>	<b>\$ 3,180</b>	<b>\$ 166,150</b>

GENERAL FUND EXPENSES		2023 Actual	Budget 2024- Amended	2024 Actual	2025 Budget	2025 YTD	2025 Remaining
<b>STATION OPERATION/MAINTENANCE</b>							
63500	Utility - Misc Expense	\$ 91	\$ 500	\$ 128	\$ 500	\$ -	\$ 500
65000	Utility - Phone	\$ 9,722	\$ 9,000	\$ 17,080	\$ 9,000	\$ -	\$ 9,000
65200	Utility - Sewer	\$ 806	\$ 1,200	\$ 817	\$ 1,200	\$ -	\$ 1,200
65500	Utility - Trash	\$ 2,639	\$ 2,800	\$ 3,775	\$ 3,500	\$ -	\$ 3,500
66000	Utility - Electric/Gas	\$ 24,997	\$ 30,000	\$ 24,982	\$ 30,000	\$ 2,262	\$ 27,738
66500	Utility - 911 Dispatch	\$ 81,711	\$ 94,470	\$ 94,470	\$ 104,000	\$ -	\$ 104,000
67000	Utility - Water	\$ 2,467	\$ 3,000	\$ 2,648	\$ 3,000	\$ 214	\$ 2,786
67500	Computer Expense	\$ 3,923	\$ 2,000	\$ 1,980	\$ 4,000	\$ (75)	\$ 4,075
68000	EMS Reimb/MC Emergency Manage	\$ 7,680	\$ 16,000	\$ 7,500	\$ 16,000	\$ -	\$ 16,000
68500	Maintenance/Radio	\$ 2,303	\$ 12,000	\$ 5,181	\$ 82,000	\$ -	\$ 82,000
69000	Maintenance Contracts	\$ 91,884	\$ 113,149	\$ 104,130	\$ 110,212	\$ 2,447	\$ 107,765
89820	Janitorial	\$ 2,947	\$ 3,000	\$ 3,426	\$ 4,000	\$ 126	\$ 3,874
89830	Supplies - Food	\$ 1,980	\$ 3,500	\$ 2,197	\$ 3,500	\$ 100	\$ 3,400
90600	Building Maintenance	\$ 9,413	\$ 12,000	\$ 14,108	\$ 16,000	\$ -	\$ 16,000
90601	Miscellaneous	\$ -	\$ 500	\$ (5)	\$ 500	\$ -	\$ 500
<b>Total Station Operation/Maintenance</b>		<b>\$ 242,564</b>	<b>303,119</b>	<b>\$ 282,418</b>	<b>387,412</b>	<b>5,075</b>	<b>\$ 382,337</b>
<b>EQUIPMENT REPAIR/MAINTENANCE</b>							
90000	Vehicle - Parts & Supplies	\$ 42,025	\$ 45,000	\$ 22,948	\$ 34,000	\$ -	\$ 34,000
90010	Misc - Repairs/Maintenance/Tow	\$ 564	\$ 850	\$ 392	\$ 850	\$ -	\$ 850
90030	Fire Equipment Repair/Maint			\$ -			\$ -
90100	Vehicle - Small Tools	\$ 999	\$ 1,500	\$ 481	\$ 1,500	\$ -	\$ 1,500
90200	Vehicle - Tires & Tubes	\$ 15,802	\$ 7,000	\$ 1,463	\$ 7,000	\$ -	\$ 7,000
90300	Vehicle - Misc. Items	\$ 349	\$ 1,000	\$ 6	\$ 1,000	\$ -	\$ 1,000
71500	Fuel Costs	\$ 36,379	\$ 40,000	\$ 28,172	\$ 35,000	\$ -	\$ 35,000
71600	Oil & Fluids	\$ 1,237	\$ 4,000	\$ 2,654	\$ 4,000	\$ 222	\$ 3,778
<b>Total Equipment Repair/Maintenance</b>		<b>\$ 97,354</b>	<b>\$ 99,350</b>	<b>\$ 53,753</b>	<b>\$ 83,350</b>	<b>\$ 222</b>	<b>\$ 83,128</b>
<b>GENERAL FUND EXPENSES</b>							
<b>CAPITAL PROJECTS</b>							
90400	Capital Building Expense	\$ 16,333	\$ 5,000	\$ -	\$ 166,000	\$ 448	\$ 165,552
90500	New Equipment/Future Capital Items	\$ 225,651	\$ 867,000	\$ 624,272	\$ 812,000	\$ -	\$ 812,000
90800	Pension Contribution	\$ -		\$ -	\$ -	\$ -	\$ -
<b>Total Capital</b>		<b>\$ 241,984</b>	<b>\$ 872,000</b>	<b>\$ 624,272</b>	<b>\$ 978,000</b>	<b>\$ 448</b>	<b>\$ 977,552</b>
<b>Total Expenditures:</b>		<b>\$ 3,656,595</b>	<b>\$ 4,803,316</b>	<b>\$ 4,251,828</b>	<b>\$ 5,384,785</b>	<b>\$ 272,665</b>	<b>\$ 5,112,119</b>
Increase/ Decrease in Reserves		\$ 372,680	\$ (225,287)	\$ 822,005	\$ (802,577)	\$ (11,585)	
Available Fund Balance		\$ 2,485,606	\$ 2,259,978	\$ 3,307,270	\$ 2,495,822	\$ (11,585)	
Tabor Reserve		\$ 120,538	\$ 120,878	\$ 120,878	\$ 129,750	\$ -	
Ending Fund Balance		\$ 2,606,143	\$ 2,380,856	\$ 3,428,149	\$ 2,625,572	\$ (11,585)	

AMBULANCE BILLING RESOLUTION

02/13/2025

THEREFORE, THE BOARD OF DIRECTORS OF THE *LOWER VALLEY FIRE PROTECTION DISTRICT*

HEREBY RESOLVES TO ADOPT THIS RESOLUTION

The Board of Directors of Lower Valley Fire Protection District have determined to write off the following amounts for non-collectable contractual agreements between the District and Medicare, Medicaid, and/or Commercial payers (*as required by law*); collection fees; deceased persons; bankruptcy judgements; and uncollectable indigent accounts for ambulance services in the amounts stated below for the month of January 2025:

Contractual Adjustments:	\$145,627.43
Bankruptcy/Deceased/Indigent:	\$ 300.00
<u>Total:</u>	<u>\$145,927.43</u>

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Patient accounts sent to collections in January 2025 = \$7,169.48 to AR Services/A1 Collections.

**PASSED and ADOPTED** by the Board of Directors of the Lower Valley Fire Protection District

on the 13<sup>th</sup> day of February 2025

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Lower Valley Fire Protection District  
*President of the Board of Directors*

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Lower Valley Fire Protection District  
*Vice-President of the Board of Directors*



## **STAFF REPORT**

February 13, 2025

### **Administrative Reports**

#### **Mahea's Report**

- Ambulance income received for the month of January 2025 = \$92,407.63

#### **Diana's Report**

- Election Update

### **Chief's Report**

- I presented at the Coffee & Community Connections event last month for the Fruita Chamber. It is evident that we need to do better with community education on the topics of who we are and what we do. There were good questions and positive conversations for upcoming stakeholder meetings.
- Fruita Living Magazine- As a result of the Chamber event, the Fruita Living Magazine will be meeting with me to see how they can assist in getting information out.
- Strategic Plan- I would like to investigate options for a consulting firm to assist. Clifton and Plateau Valley Fire have been working through their process with a firm for the past couple of months and there seems to be a lot of benefit.
- T-Mobile- The site build has been postponed until 2027. Everything is on hold until next year.
- Xcel Energy Transmission Lines- Problem- We built the connector on top of their main transmission lines/Solution- The lines will have to be rerouted, and they will abandon the current lines.
- Physical Fitness SOP Implementation- This is the one that includes the annual physicals to meet NFPA Standards
- Staffing Update- Greg Reynolds' last day was the 7<sup>th</sup>. We had 3 internal applicants for his position.

### **Deputy Chief Report**

- 2024 Training Numbers
  - Training occurred 166 Days in 2024
  - 2200 Staff Training Hours
- 246 Calls in January (26% increase from January 2024)
- EMS Provider Grant Update