



Date November 14, 2024 - 6:00 p.m.
Title: Regular Meeting of the Board of Directors
Place: 168 N Mesa Street; Fruita, CO 81521

- Call to Order and Roll Call
- Pledge of Allegiance
- Citizen Comments/Requests
This section is set aside for the Board of Directors to listen to comments by the public regarding items that do not otherwise appear on the agenda. Generally, the Board of Directors will not discuss the issue and will not take official action under this section of the agenda. Please limit comments to a five- minute period.
- Disclosure of Conflict of Interest
- Approval of:
 - Regular Board minutes from 10/10/2024
 - Bills
 - Financial Report
 - Resolution 11/14/2024 - October 2024 Write Off's
- Reports/Updates
 - Administrative
 - Chief
 - Officer(s)
 - Union #5265
- New Business
 - Lower Valley Firefighter's Foundation Presentation
- Old Business
- Adjourned

Lower Valley Fire Protection District

October 10, 2024

CALL MEETING TO ORDER

The Regular Board Meeting of the Board of Directors of the Lower Valley Fire Protection District was called to order by Board Vice President Mark Bonella. Advance notice of the meeting was provided. The role call was taken, the following directors were present: Mark Bonella, Jeff Phillips, Jesse Mease, and Cliff Gray. Others in attendance: Chief Matt Katzenberger, Travis Holder, Austin Cooper, Kaden Fife, Ben Gardner, Greg Reynolds, Skylar Smith, Tim Struble, Beau Schmalz, Thomas Creel, Diana Manzanares, and Mahea Rodriguez.

PLEDGE OF ALLEGIANCE

Jeff Phillips led us in the Pledge of Allegiance.

CITIZENS COMMENTS/REQUESTS

None.

DISCLOSURE OF CONFLICT OF INTEREST

None.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Jeff Phillips motioned to accept the board minutes from 09/12/2024. **Motion** was seconded by **Jesse Mease**. The **motion** was passed with 5 votes.

APPROVAL OF EXPENSES

Diana presented the information and noted that expenses totaled \$523,714.21 from September 5, 2024, through October 4, 2024. **Chief Katzenberger** confirmed that both new ambulances arrived and are in service. **Mark Bonella** stated that he was signing a check for \$19,560 to KRW (hiring firm) and added that this amount was not included in the expenses detail handout. The amount was previously approved by **Cullen Purser**.

Motion was made by **Jeff Phillips** to accept the bills. **Jesse Mease** seconded the **motion** and therefore passed with 5 votes.

APPROVAL OF FINANCIAL REPORT

Diana reports the total balance in our bank accounts, including cash on hand as of October 4, 2024, is \$4,066,628.20. The interest for the month of September 2024 is \$18,715.74. The YTD interest accrued is \$149,818.00. September's Mesa County Statement of Collections totaled \$46,306.06.

Jesse Mease made a motion to accept the Financial Statement. **Jeff Phillips** seconded the motion. The **motion** passed with 5 votes.

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APPROVAL OF BILLING REPORTS & RESOLUTIONS

Mahea presented the information. The billing write-offs for September 2024 totaled \$110,187.11. Accounts sent to collections in September 2024 totaled \$22,068.53. We collected (income) from collections a total of \$22.75. **Mahea** also reports that the ambulance billing income for September 2024 totaled \$90,634.78 (money in our account).

Jeff Phillips made a **motion** to approve the resolutions and write-offs for September 2024. **Cliff Gray** seconded, and the **motion** was passed with 5 votes.

ADMINISTRATIVE REPORT

Diana reported that a drop in prime interest rates at Grand Valley Bank caused our interest rate to decrease from 5% to now 4.5%. ColoTrust interest rate also decreased from 5.5% to now 5.2684%. **Diana** also reported that she will be attending the Colorado Government Finance Officers Association (CGFOA) in CO Springs in November. **Mahea** reports that she'll be attending a national conference in Hershey, PA at the end of October. The conference is specifically for EMS and ambulance billers and includes billing from a full revenue cycle standpoint as well as up-to-date information in compliance and industry standards.

REPORTS AND UPDATES

None.

CHIEF REPORT

Chief Katzenberger reports legislative updates. **Chief Katzenberger** reports that he and **Diana** have been attending webinars and informational sessions and the overall agreement has been that the 2025 budget will not be affected. In 2026, we'll see a decrease in revenue, but what that will look like remains unclear. Regarding the IT service provider, **Chief Katzenberger** reports LVFD will go live with IT Jet, LLC tomorrow. There may be some service interruptions while the process is taking place. Regarding the new ambulances, the **Chief** confirmed that the Crestline is in service effective today. The Braun will undergo a state inspection and striping next week; effective date of service for the Braun will be 10/16/2024. The sale of Ambulance 3113 is still ongoing. There was confusion with listing and that has been updated. The listing will also be added on Facebook Marketplace. Next, the **Chief** reports some staffing updates: **Anthony Padilla** and **Thomas Creel** attended and completed their Officer 1 class, they will take their written tests, most likely in November. **Stacie Dix** and **Troy Seal** attended and completed their Instructor I class and are currently awaiting the written tests. **Travis Holder** will be attending the National Fire Academy on November 9th – 23rd to continue his education in Fire

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Prevention and Community Risk Reduction. Several positions will be posted soon. **Ben Linzey's** position will be posted, along with a part-time recruitment with a fire academy starting in January. The Deputy Chief position will be posted early next week. **Bette Burnett** moved her retirement date up again, and today was her last day, she is officially retired. Lastly, T-Mobile is looking for a spot to install a tower and the **Chief** mentioned to them that we have a tower that is not being used. This partnership could benefit us financially through both a lease agreement and generated power. The unofficial terms that were discussed are a \$1800 a month lease with a 2% annual escalation and a long-term lease of 25 years. That comes with the ability to renew it for 5-year terms if agreed upon by both parties. The total contract value would be \$700,000 for that term, which is about \$26,000 a year with the 2% increase as we progress. This would also require new sectors, antennas, and planning for land space. T-Mobile would cover all the costs and permits incurred. They would also install their own power meter, which will be kept separate from LVFD versus a shared meter on which they would compensate us for each month in addition to their lease. Liability terms would also be written in the contract; there would be no liability for us as the site owner. This operation would remain solely outside with nothing inside LVFD's walls, including restricted access. Another benefit would be having a prime location for high-speed internet, allowing our staff to have unlimited 5G internet access included in their plan.

OFFICERS REPORT

Officers report that **Cody Ciotti** recently obtained his APP II and **Becky Van Bramer** finished her community paramedic class. Green Crew has a new member – **Skylar Smith** transitioned over to them. **Thomas Creel** has transitioned to Red Crew.

UNION #5625 REPORT

Thomas Creel is reporting on behalf of **JD**, whom is the new Vice President of the Union. The Union would like to congratulate Chief 31 and they are excited to have him as Chief of Fire for LVFD. There is a meet-and-greet planned on November 8th at 0800. This is an opportunity, along with the Fruita PD, to welcome **Chief Katzenberger** to the public. The event is called "Coffee with Heros". We also have the Parade of Lights coming up in December.

NEW BUSINESS

Chief Katzenberger presented the Board with the budget for 2025. The 2025 budget is very similar to the 2024 budget with some minor considerations. Given the uncertainty of 2026, we should ensure that all our needs are met while the resources are still available. Thus, some adjustments were made

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regarding capital resources. On the 2025 budget, we've included facility and equipment considerations, specifically the water tender replacement and the fill station, the compressor for the breathing air. Also included in the budget is xeriscaping the facility grounds due to the poor irrigation system and some major repairs that we've already invested; the AC system; floors; paint; and appliances all need to be updated as these items have not been addressed or replaced for 10 years or longer, outside of routine maintenance. The bottom line of the budget reflects a \$802,000 decrease to our fund balance and the capital itself is figured in at \$978,000. This means we're still covering some of that capital out of our operating budget and then moving some reserve capital funds back over to compensate for the rest, which leaves a cushion in our operating budget to account for deficits we may see in 2026 and 2027. This budget will be available for public inspection for 60 days, and we can change and/or modify this budget if needed. In the December board meeting, we will officially adopt the 2025 budget. **Mark Bonella** encourages the board to go through the budget line by line and then discuss possible modifications in the November board meeting. **Mark** states that he would like to see a modest approach to the facility and equipment upgrades in 2025. **Chief Katzenberger** points out that some of these expenses would be grant dependent. Both he and **Travis Holder** are currently working on 2-3 lengthy grants to cover some of the expenses and upgrades mentioned. **Mark** thanks **Chief Katzenberger** and **Diana** for their hard work on the 2025 budget proposal.

OLD BUSINESS

None.

ADJOURNMENT

Cliff Gray made a **motion** to adjourn. All in favor with 5 votes.

Lower Valley Fire Protection District

Expenses by Vendor Detail
October 05 - November 05, 2024

Affordable Garage Doors	1,070.58	REPLACE CABLE; BRACKET; SPRING & ADJ DOOR
Amazon	1,793.60	COOLERS; FUEL/OIL CANS FOR VEHICLES; 500 SETS OF 4-PACK CRAYONS; DECAL REMOVER & 2024 CHRISTMAS PARTY GIFTS
Bishop Lifting	731.00	TIRE CHAINS & LIGHT/HEAVY TRK SPIDER ADJ's
Bound Tree Medical, LLC	5,509.36	IV SOLUTION; M-LNCS SENSOR; BLOOD GLUCOSE TEST STRIPS; PO# 2024-94 & 2024-105 MEDICAL SUPPLIES
Bud's Signs and Neon	4,800.00	UNIT# 3115 & UNIT# 3116 AMB. TRK LETTERING
CEBT	38,430.04	NOV 2024 COVERAGE HEALTH INSURANCE (Medical; Dental; Vision; Life; & EAP)
CenturyLink	120.79	LOCAL SRVC 10/22 - 11/21/24 FOR MODEM LEASE; INTERNET; OFFICE PLUS & STATIC IP
CGFOA	65.00	2025 MEMBERSHIP DUES
City Of Fruita (1)	60.25	SEPT 2024 SRVC
CO Motor Vehicle	32.76	TITLE APPLICATION; MATERIAL FEE (PLATE & TEMP PERMIT MOUNTING BOARD) FOR (2) AMBULANCES
Colorado Div. of Fire Prevention	60.00	HMA/HMO OPERATIONS SECTION-470 & AWARENESS SECTION-470 EXAM
Colorado State Fire Chiefs (1)	45.00	COLORADO STATE FIRE CHIEFS ASSOC.
eBay	70.88	UNIT# 3142 FUEL PUMP
Frank Cavaliere	1,005.00	OCT & NOV 2024 Fire Prevention Consultant Fee (\$500 PER MONTH) & 08/09/2024 D.D. CORRECTION (\$5)
Front Range Fire Apparatus	128.81	UNIT# 3132 BEZEL FOR PANEL CTRL & UNIT# 3121 LIGHT, WELDON, 2-WIRE
Fruita Area Chamber of Commerce	171.00	2025 BUSINESS CONNECTOR MEMBERSHIP (\$225) & MEMBER REFUND (-\$54) FOR SOCIAL EVENT
Grand Valley Power	260.30	9/16 - 10/16/24 SRVC AT LOMA STATION & HALL
Hartman Brothers	243.85	COMPRESSED OXYGEN
Hershey Lodge & Conference	437.34	2024 AMBULANCE BILLING CONFERENCE - LODGING
IBSC	385.00	J.DAWSON - PARAMEDIC CERTIFICATION
Intuit	246.00	OCT 2024 - INTUIT QB PAYROLL MONTHLY PER EMPLOYEE FEE USAGE
IT Jet LLC	2,109.00	ONBOARD LVFD - INSTALLED ENDPOINT PROTECTION, SETUP EMAIL FILTERING SRVC & NOV 2024 IT SRVC
Kims Auto Parts, Inc.	24.88	ANTIFREEZE/COOLANT
KRW Associates LLC	19,560.00	FIRE CHIEF EXECUTIVE SEARCH
L.N. Curtis	2,028.93	WILDLAND EQUIP:CHAINSAW CHAPS;SAW BAR COVER;5GAL. BACKPACK&RATCHET HEADBND(S FOR HELMETS)
Municipal Emergency Services	684.80	PROFESSION SHIRTS; JOB T-SHIRTS; FLEECE; & PANTS
National Emergency Training Center	624.40	MEAL TICKET AT 2024 NFA CONFERENCE
O'Reilly Auto Parts	7.57	AUTO PART
Quality Business Forms	627.24	QTY OF 1,000 LASER CHECKS & QTY OF 1,500 WINDOW PEEL N SEAL ENV.
Rebecca Van Bramer	95.00	REIMB. FOR PARAMEDIC PRACTICE TEST
ROI Fire & Ballistics	4,532.00	ANNUAL NFPA FLOW TESTING & SCBA EQUIP TEST
Sam's Club	1,633.15	PANTRY PROGRAM; HALLOWEEN CANDY; VEHICLE/SMALL TOOLS; OFFICE SUPPLIES & JANITORIAL SUPPLIES
Shannon L. Currier, CPA	1,044.68	OCT 2024 - QTRLY CONSULTING (\$744.68) & ASSISTANCE ON ACCTG CORRECTIONS (\$300)
Stryker Sales Corporation	269.48	REPLACEMENT BATTERY KIT
T-Mobile	79.83	9/21 - 10/20/24 BILL PERIOD FOR 2 IOT DEVICES (\$119.80) & A DIALPAD CREDIT OF (-\$39.97)
Technimount	2,235.00	STRETCHERS; CLAMP BLK; SPACER FOR NEW AMB.
The Trophy Case	67.80	QTY OF 4 NAME PLATES
Ute Water Conservancy District	215.76	09/11 - 10/14/2024 SRVC AT FRUITA & LOMA STATIONS
Walmart	164.00	VACUUM FOR OFFICE
WaveForm.com	314.26	LOMA STATION EXTERNAL ANTENNA KIT FOR INTERNET ROUTER
Xcel Energy	1,818.20	08/15 - 09/17/2024 SRVC - FRUITA STATION

\$ 93,802.54

Monthly Financial Statement
As of 11/05/2024

Account	Balance	Aug. Interest Accrued	Sept. Interest Accrued	Oct. Interest Accrued
Cash On Hand	\$ 200.00	\$ -	\$ -	\$ -
Grand Valley Bank/ LVFD Main Checking Acct 4.5% rate	\$ 350,126.32	\$ 3,550.97	\$ 3,439.15	\$ 2,038.39
Colo-Trust General Acct - 5.0481% rate Avg Yield for the Period	\$ 2,492,732.01	\$ 13,607.94	\$ 10,987.66	\$ 91,023.25
Colo-Trust Infrastructure Acct - 5.0481% rate Avg Yield for the Period	\$ 1,000,415.06	\$ 4,527.04	\$ 4,288.93	\$ 43,881.27
	\$ 3,843,473.39	\$ 21,685.95	\$ 18,715.74	\$ 136,942.91

YTD ON INTEREST: \$ 286,760.91

Mesa County Statement of Collections

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
January	\$ 47,354.98	\$ 76,438.89	\$ 34,452.49	\$ 56,552.43	\$ 65,694.03	\$ 146,781.29	\$ 131,337.97	\$ 41,429.56
February	\$ 362,807.62	\$ 352,499.40	\$ 618,215.37	\$ 728,642.38	\$ 426,661.24	\$ 771,818.31	\$ 772,490.45	\$ 864,301.12
March	\$ 83,892.74	\$ 82,400.66	\$ 129,444.87	\$ 172,387.96	\$ 508,093.36	\$ 187,544.10	\$ 186,978.11	\$ 307,285.61
April	\$ 222,943.30	\$ 279,396.29	\$ 461,235.08	\$ 412,732.87	\$ 473,056.17	\$ 466,266.80	\$ 455,465.04	\$ 597,460.26
May	\$ 256,145.12	\$ 187,366.04	\$ 245,400.44	\$ 365,549.20	\$ 263,406.05	\$ 325,532.21	\$ 347,297.85	\$ 737,990.96
June	\$ 240,858.74	\$ 254,300.75	\$ 461,282.41	\$ 434,609.05	\$ 477,413.05	\$ 539,208.34	\$ 540,999.46	\$ 668,360.20
July	\$ 32,521.80	\$ 35,271.33	\$ 55,532.39	\$ 74,408.85	\$ 76,972.63	\$ 58,637.82	\$ 79,664.19	\$ 78,882.05
August	\$ 20,919.74	\$ 31,431.78	\$ 42,211.06	\$ 56,417.57	\$ 42,205.90	\$ 54,246.37	\$ 54,920.05	\$ 50,156.06
September	\$ 19,734.38	\$ 22,331.26	\$ 39,114.35	\$ 40,489.52	\$ 39,396.02	\$ 45,921.23	\$ 40,604.16	\$ 46,306.06
October	\$ 22,133.18	\$ 20,166.51	\$ 32,927.19	\$ 33,148.40	\$ 39,931.69	\$ 38,983.85	\$ 38,183.14	\$ 44,712.96
November	\$ 23,470.50	\$ 28,383.41	\$ 39,858.59	\$ 36,200.84	\$ 42,729.52	\$ 47,592.78	\$ 47,094.05	
December	\$ 14,403.06	\$ 20,561.20	\$ 27,649.10	\$ 36,226.84	\$ 35,710.52	\$ 31,356.36	\$ 31,720.90	
	\$ 1,347,185.16	\$ 1,390,547.52	\$ 2,187,323.34	\$ 2,447,365.91	\$ 2,491,270.18	\$ 2,713,889.46	\$ 2,726,755.37	\$ 3,436,884.84

* Please note that May 2024 total includes:

\$	371,946.16	May 2024 Statement of Collections
\$	366,044.80	Backfill
\$	737,990.96	

2024 Lower Valley Fire Protection District Budget- Amended 11/05/2024

GENERAL FUND INCOMES		2022 Actual	Budget 2023	2023 Actual	2023 Difference	Budget 2024	Budget 2024- Amended	2024 YTD	2024 Projected Year End	% of Budget YTD
Starting Fund Balance			\$2,233,464			\$ 2,606,144	\$ 2,606,144			
Tabor Reserve			(\$120,538)			\$ (120,878)	\$ (120,878)			
Available Fund Balance			\$2,112,926			\$ 2,485,266	\$ 2,485,265			
REVENUES										
40000	Mesa Co General Tax	\$ 2,285,112	\$ 2,101,954	\$ 2,294,439	\$ (192,485)	\$ 2,625,840	\$ 2,625,840	\$ 2,696,554	\$ 2,707,102	103%
40200	Mesa Co Delinquent Tax	\$ 1,349	\$ 7,879	\$ 152	\$ 7,727	\$ 1,000	\$ 1,000	\$ 737	\$ 871	74%
40400	Mesa Co. Delinquent Tax Int	\$ 185	\$ 1,536	\$ 77	\$ 1,459	\$ 100	\$ 100	\$ 96	\$ 170	96%
40600	Mesa Co Gen Tax Interest	\$ 3,328	\$ 4,262	\$ 3,489	\$ 773	\$ 1,500	\$ 1,500	\$ 3,547	\$ 4,165	236%
40700	Public Safety Tax	\$ 104,129	\$ 95,723	\$ 96,886	\$ (1,163)	\$ 95,000	\$ 95,000	\$ 97,824	\$ 115,628	103%
40800	Mesa Co Treasurer Misc	\$ -	\$ 600	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ -	
41000	Mesa Co Ownership Tax	\$ 302,071	\$ 316,182	\$ 280,833	\$ 35,349	\$ 200,000	\$ 200,000	\$ 292,923	\$ 342,787	146%
41500	Senior/Veterans and 41550 - Personal Property <50K Tax Exem	\$ 67,365	\$ 65,975	\$ 66,996	\$ (1,021)	\$ 65,000	\$ 65,000	\$ 69,989	\$ 69,989	108%
Total Tax Revenues		\$ 2,763,538	\$ 2,594,111	\$ 2,742,872	\$ (148,761)	\$ 2,988,440	\$ 2,988,440	\$ 3,161,670	\$ 3,240,712	106%
PENSION										
49010	Pension	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
OTHER INCOMES										
41600	Grant Funds Received	\$ 182,482	\$ 76,250	\$ 56,482	\$ 19,768	\$ 158,716	\$ 158,716	\$ 27,942	\$ 27,942	18%
42000	Interest: ColoTrust	\$ 18,721	\$ 523	\$ 72,609	\$ (72,086)	\$ 60,000	\$ 60,000	\$ 134,905	\$ 153,557	225%
42100	Transfer: Colo Trust- Capital Purchases	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
42200	Interest: Grand Valley Bank	\$ -	\$ -	\$ 10,657	\$ (10,657)			\$ 31,757	\$ 39,551	
42800	Plan Review Fees	\$ 14,052	\$ 15,000	\$ 36,742	\$ (21,742)	\$ 30,000	\$ 30,000	\$ 15,494	\$ 19,516	52%
43400	Out Of District Response Calls	\$ 652	\$ 3,500	\$ 62,593	\$ (59,093)	\$ 15,000	\$ 15,000	\$ 35,042	\$ 35,042	234%
45400	Copy Fees/Permits	\$ 6,666	\$ 6,283	\$ 6,600	\$ (317)	\$ 6,500	\$ 6,500	\$ 425	\$ 425	7%
45500	Memorial/Donations	\$ 70,907	\$ 4,000	\$ 47,015	\$ (43,015)	\$ 1,000	\$ 1,000	\$ 8,900	\$ 8,900	890%
46000	Fire Service Contracts	\$ 35,597	\$ 35,597	\$ 36,335	\$ (738)	\$ 36,827	\$ 36,827	\$ 37,718	\$ 37,718	102%
48000	Ambulance Charges	\$ 2,019,729	\$ 2,000,000	\$ 2,102,307	\$ (102,307)	\$ 2,000,000	\$ 2,000,000	\$ 1,700,588	\$ 2,041,967	85%
63000	Insurance Contractual Adjustments (Contra Revenue)	\$ (1,432,115)	\$ (1,240,000)	\$ (1,282,777)	\$ 42,777	\$ (1,240,000)	\$ (1,240,000)	\$ (918,351)	\$ (1,004,252)	74%
48010	Other Medical Income	\$ 23,399	\$ 18,500	\$ 75,652	\$ (57,152)	\$ 75,000	\$ 75,000	\$ 47,776	\$ 47,783	64%
48020	Fund Raisers	\$ 1,500	\$ 8,000	\$ 1,600	\$ 6,400	\$ 3,000	\$ 3,000	\$ 40	\$ 1,540	1%
48030	Other Types Income	\$ 22,869	\$ 67,436	\$ 60,589	\$ 6,847	\$ 77,500	\$ 443,545	\$ 467,287	\$ 469,362	105%
Total Other Incomes		\$964,459	\$995,089	\$1,286,403	\$ (291,314)	\$ 1,223,543	\$ 1,589,588	\$1,589,523	\$ 1,879,051	
TOTAL REVENUE		\$3,727,998	\$3,589,200	\$4,029,274	\$ (440,074)	\$ 4,211,983	\$ 4,578,028	\$4,751,193	\$ 5,119,764	

GENERAL FUND EXPENSES		2022 Actual	Budget 2023	2023 Actual	2023 Difference	Budget 2024	Budget 2024-Amended	2024 YTD	2024 Projected Year End	
ADMINISTRATION										
40900	Abatement	\$ 2,549	\$ 2,500	\$ 2,148	\$ 352	\$ 2,500	\$ 2,500	\$ 3,200	\$ 3,200	128%
40950	Abatement Interest	\$ 150	\$ 258	\$ 141	\$ 117	\$ 250	\$ 250	\$ 615	\$ 615	246%
41400	Mesa Co Tres. Commission	\$ 46,950	\$ 50,000	\$ 45,549	\$ 4,451	\$ 50,000	\$ 50,000	\$ 55,294	\$ 55,522	111%
60000	Bank / Credit Card Fees	\$ 4,214	\$ 3,285	\$ 1,418	\$ 1,867	\$ 3,000	\$ 3,000	\$ 997	\$ 1,154	33%
60100	Administration Fees/All	\$ 10,902	\$ 17,997	\$ 15,029	\$ 2,968	\$ 18,200	\$ 18,200	\$ 5,079	\$ 15,432	28%
60200	Legal/Audit/Notices: ALL	\$ 33,530	\$ 25,000	\$ 15,193	\$ 9,807	\$ 29,000	\$ 29,000	\$ 31,290	\$ 32,081	108%
60500	Election Expense	\$ -	\$ 15,000	\$ 78	\$ 14,922	\$ -	\$ -	\$ -	\$ -	
60910	Fire Prevention	\$ 205	\$ 3,500	\$ 3,259	\$ 241	\$ 10,000	\$ 10,000	\$ 4,425	\$ 6,125	44%
GENERAL FUND EXPENSES										
62500	Dues/Subscriptions	\$ 10,599	\$ 17,921	\$ 17,853	\$ 68	\$ 21,640	\$ 21,640	\$ 16,782	\$ 17,190	78%
72300	Colorado Unemployment Insurance	\$ 367	\$ 2,100	\$ -	\$ 2,100	\$ -	\$ -	\$ -	\$ -	
72500	CRA/Employer Match	\$ 12,976	\$ 11,730	\$ 11,002	\$ 728	\$ 13,049	\$ 14,694	\$ 9,000	\$ 11,470	61%
76500	FPPA/Employer Match	\$ 109,998	\$ 140,209	\$ 130,335	\$ 9,874	\$ 148,136	\$ 158,431	\$ 129,756	\$ 159,237	82%
76550	FPPA/Employer D & D	\$ 43,350	\$ 51,684	\$ 51,135	\$ 549	\$ 58,248	\$ 62,455	\$ 49,744	\$ 61,303	80%
77000	SS/Employer Match	\$ 6,826	\$ 16,307	\$ 16,505	\$ (198)	\$ 20,713	\$ 20,713	\$ 15,045	\$ 18,760	73%
77200	Medicare/Employer Match	\$ 24,650	\$ 25,286	\$ 28,781	\$ (3,494)	\$ 29,477	\$ 31,281	\$ 27,255	\$ 33,748	87%
77500	Wages Expense	\$ 1,726,095	\$ 2,034,210	\$ 1,984,886	\$ 49,324	\$ 2,202,902	\$ 2,332,465	\$ 1,879,729	\$ 2,310,600	81%
Total Administration		\$ 2,033,360	\$ 2,416,987	\$ 2,323,310	\$ 93,677	\$ 2,607,115	\$ 2,754,629	\$ 2,228,209	\$ 2,726,438	
70100	Travel Expense	\$ 1,959	\$ 2,500	\$ 2,169	\$ 331	\$ 2,500	\$ 2,500	\$ 1,481	\$ 3,064	59%
70500	Mileage Allowance / Personnel	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ -	0%
71000	Meal Allowance	\$ 3,247	\$ 3,500	\$ 2,297	\$ 1,203	\$ 3,500	\$ 3,500	\$ 4,229	\$ 5,481	121%
89500	Lodging Allowance	\$ 5,759	\$ 3,500	\$ 6,684	\$ (3,184)	\$ 5,000	\$ 5,000	\$ 9,128	\$ 10,966	183%
89600	Supplies/Tests/CBI/Medical	\$ 2,705	\$ 3,025	\$ 1,408	\$ 1,617	\$ 14,875	\$ 14,875	\$ 711	\$ 961	5%
89700	Education - Materials	\$ 11,307	\$ 38,100	\$ 24,194	\$ 13,906	\$ 43,000	\$ 43,000	\$ 22,805	\$ 28,011	53%
89840	Clothing Allowance	\$ 11,174	\$ 5,165	\$ 4,619	\$ 546	\$ 16,000	\$ 16,000	\$ 12,295	\$ 12,365	77%
Total Personnel Reimburse/Expense		\$ 36,152	\$ 56,790	\$ 41,369	\$ 15,420	\$ 85,875	\$ 85,875	\$ 50,650	\$ 60,849	
INSURANCE										
89000	Dist.Liability/Bonds/Insurance	\$ 28,260	\$ 35,000	\$ 41,110	\$ (6,110)	\$ 45,000	\$ 45,000	\$ 35,253	\$ 35,253	78%
89100	State Comp/Insurance	\$ 40,070	\$ 65,000	\$ 70,473	\$ (5,473)	\$ 65,000	\$ 65,000	\$ 42,891	\$ 42,891	66%
89200	H&A/Insurance	\$ 354,375	\$ 421,643	\$ 402,734	\$ 18,909	\$ 446,643	\$ 446,643	\$ 396,917	\$ 431,022	89%
89250	Dental/Vision Insurance	\$ -	\$ 8,500	\$ -	\$ 8,500	\$ -	\$ -	\$ -	\$ -	
89300	Claims/Expenses/Insurance	\$ 3,968	\$ 10,200	\$ 6,892	\$ 3,308	\$ 8,500	\$ 8,500	\$ -	\$ -	0%
89400	Triad/Insurance	\$ 1,361	\$ 1,500	\$ 1,387	\$ 113	\$ 2,500	\$ 2,500	\$ 517	\$ 571	21%
Total Insurance		\$ 428,034	\$ 541,843	\$ 522,596	\$ 19,247	\$ 567,643	\$ 567,643	\$ 475,578	\$ 509,737	
SUPPLIES										
61000	Office/Small Equipment	\$ 1,475	\$ 2,750	\$ 2,550	\$ 200	\$ 500	\$ 500	\$ 996	\$ 996	199%
61500	Office/Mailing Expense	\$ 2,489	\$ 2,000	\$ 2,253	\$ (253)	\$ 2,000	\$ 2,000	\$ 1,495	\$ 1,764	75%
61800	Office/Supplies	\$ 5,402	\$ 4,000	\$ 2,670	\$ 1,330	\$ 2,000	\$ 2,000	\$ 2,914	\$ 3,789	146%
89800	Supplies/Medical	\$ 57,313	\$ 115,000	\$ 143,266	\$ (28,266)	\$ 73,000	\$ 73,000	\$ 51,230	\$ 59,146	70%
89810	Supplies/Fire	\$ 17,340	\$ 44,555	\$ 36,676	\$ 7,879	\$ 43,200	\$ 43,200	\$ 16,507	\$ 25,042	38%
Total Supplies Expense		\$ 84,019	\$ 168,305	\$ 187,416	\$ (19,111)	\$ 120,700	\$ 120,700	\$ 73,142	\$ 90,738	

GENERAL FUND EXPENSES		2022 Actual	Budget 2023	2023 Actual	2023 Difference	Budget 2024	Budget 2024- Amended	2024 YTD	2024 Projected Year End	
STATION OPERATION/MAINTENANCE										
63500	Utility - Misc Expense	\$ 386	\$ 600	\$ 91	\$ 509	\$ 500	\$ 500	\$ 128	\$ 128	26%
65000	Utility - Phone	\$ 10,762	\$ 8,000	\$ 9,722	\$ (1,722)	\$ 9,000	\$ 9,000	\$ 14,444	\$ 16,044	160%
65200	Utility - Sewer	\$ 758	\$ 1,200	\$ 806	\$ 394	\$ 1,200	\$ 1,200	\$ 681	\$ 815	57%
65500	Utility - Trash	\$ 2,034	\$ 2,780	\$ 2,639	\$ 141	\$ 2,800	\$ 2,800	\$ 3,033	\$ 3,446	108%
66000	Utility - Electric/Gas	\$ 26,139	\$ 25,000	\$ 24,997	\$ 3	\$ 30,000	\$ 30,000	\$ 21,576	\$ 25,016	72%
66500	Utility - 911 Dispatch	\$ 72,141	\$ 81,711	\$ 81,711	\$ -	\$ 94,470	\$ 94,470	\$ 78,725	\$ 93,925	83%
67000	Utility - Water	\$ 2,892	\$ 3,500	\$ 2,467	\$ 1,033	\$ 3,000	\$ 3,000	\$ 2,213	\$ 2,643	74%
67500	Computer Expense	\$ 7,180	\$ 4,000	\$ 3,923	\$ 77	\$ 2,000	\$ 2,000	\$ 624	\$ 1,539	31%
68000	EMS Reimb/MC Emergency Manage	\$ 15,430	\$ 16,000	\$ 7,680	\$ 8,320	\$ 16,000	\$ 16,000	\$ 7,500	\$ 14,940	47%
68500	Maintenance/Radio	\$ 197	\$ 1,200	\$ 2,303	\$ (1,103)	\$ 12,000	\$ 12,000	\$ 5,181	\$ 5,181	43%
69000	Maintenance Contracts	\$ 63,854	\$ 81,432	\$ 91,884	\$ (10,452)	\$ 113,149	\$ 113,149	\$ 90,629	\$ 114,646	80%
GENERAL FUND EXPENSES										
89820	Janitorial	\$ 2,962	\$ 3,000	\$ 2,947	\$ 53	\$ 3,000	\$ 3,000	\$ 3,221	\$ 3,625	107%
89830	Supplies - Food	\$ 1,308	\$ 2,000	\$ 1,980	\$ 20	\$ 3,500	\$ 3,500	\$ 1,757	\$ 1,757	50%
90600	Building Maintenance	\$ 21,114	\$ 14,500	\$ 9,413	\$ 5,087	\$ 12,000	\$ 12,000	\$ 13,872	\$ 17,178	116%
90601	Miscellaneous	\$ 192	\$ 1,000	\$ -	\$ 1,000	\$ 500	\$ 500	\$ (5)	\$ (5)	
Total Station Operation/Maintenance		\$ 227,349	\$ 245,923	\$ 242,564	\$ 3,359	303,119	303,119	\$ 243,580	\$ 300,880	
EQUIPMENT REPAIR/MAINTENANCE										
90000	Vehicle - Parts & Supplies	\$ 31,292	\$ 30,000	\$ 42,025	\$ (12,025)	\$ 45,000	\$ 45,000	\$ 20,155	\$ 22,206	45%
90010	Misc - Repairs/Maintenance/Tow	\$ 602	\$ 875	\$ 564	\$ 311	\$ 850	\$ 850	\$ 392	\$ 392	46%
90030	Fire Equipment Repair/Maint	\$ 19,740						\$ -	\$ -	
90100	Vehicle - Small Tools	\$ 65	\$ 200	\$ 999	\$ (799)	\$ 1,500	\$ 1,500	\$ 445	\$ 602	30%
90200	Vehicle - Tires & Tubes	\$ 9,235	\$ 11,600	\$ 15,802	\$ (4,202)	\$ 7,000	\$ 7,000	\$ 1,344	\$ 2,744	19%
90300	Vehicle - Misc. Items	\$ 1,230	\$ 1,000	\$ 349	\$ 651	\$ 1,000	\$ 1,000	\$ 6	\$ 82	1%
71500	Fuel Costs	\$ 35,923	\$ 38,000	\$ 36,379	\$ 1,621	\$ 40,000	\$ 40,000	\$ 21,594	\$ 30,173	54%
71600	Oil & Fluids	\$ 165	\$ 4,000	\$ 1,237	\$ 2,763	\$ 4,000	\$ 4,000	\$ 2,448	\$ 2,448	61%
Total Equipment Repair/Maintenance		\$ 98,253	\$ 85,675	\$ 97,354	\$ (11,679)	\$ 99,350	\$ 99,350	\$ 46,383	\$ 58,645	
CAPITAL PROJECTS										
90400	Capital Building Expense	\$ 16,986	\$ 25,000	\$ 16,333	\$ 8,667	\$ 5,000	\$ 5,000	\$ -	\$ -	0%
90500	New Equipment/Future Capital Items	\$ 1,093,775	\$ 451,000	\$ 225,651	\$ 225,349	\$ 867,000	\$ 867,000	\$ 619,172	\$ 619,172	71%
90800	Pension Contribution	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	
Total Capital		\$ 1,110,761	\$ 476,000	\$ 241,984	\$ 234,016	\$ 872,000	\$ 872,000	\$ 619,172	\$ 619,172	
Total Expenditures:		\$ 4,017,928	\$ 3,991,523	\$ 3,656,595	\$ 334,928	\$ 4,655,802	\$ 4,803,316	\$ 3,736,714	\$ 4,366,460	
Increase/ Decrease in Reserves			\$ (402,323)	\$ 372,680		\$ (443,818)	\$ (225,287)	\$ 1,014,479	\$ 753,303	
Available Fund Balance			\$ 1,710,603	\$ 2,485,606		2,041,447	2,259,978	\$ 3,499,744	\$ 3,238,569	
Labor Reserve			\$ 120,538	\$ 120,538		\$ 120,878	\$ 120,878	\$ 120,878	\$ 120,878	
Ending Fund Balance			\$ 1,831,141	\$ 2,606,144		\$ 2,162,326	\$ 2,380,856	\$ 3,620,622	\$ 3,359,447	
Estimated Account Balances:										
Grand Valley Bank- Operating Account- Ending			\$ 658,019	\$ 767,981		\$ 679,724	\$ 679,724	\$ 350,126	\$ 438,951	
Colo Trust- Savings Accounts- Ending			\$ 1,244,844	\$ 2,015,854		\$ 1,660,293	\$ 1,878,824	\$ 3,493,148	\$ 3,143,148	

AMBULANCE BILLING RESOLUTION

11/14/2024

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOWER VALLEY FIRE PROTECTION DISTRICT ADOPTING THIS RESOLUTION

WHEREAS, as the Board of Directors of Lower Valley Fire Protection District have determined to write-off the following amounts as required for non-allowable, contractual agreements of Medicare, Medicaid, and/or Commercial payers (*as required by law*); collection fees; deceased persons; bankruptcy accounts (*as required by law*); and indigent accounts that are uncollectible for EMS and ambulance services in the amounts as follows for the month of October 2024:

Contractual Adjustments:	\$102,633.42
Bankruptcy/Deceased/Indigent:	\$ 858.03
Total:	<u>\$103,491.45</u>

We received payment of \$84.56 from Credit Systems in October 2024. New collection accounts were sent in the amounts of \$3,146.65 to Credit Systems; and \$9,636.91 to AR Services/A1 Collections - for a **total of \$12,783.56** for the month of October 2024.

PASSED and ADOPTED by the Board of Directors of the Lower Valley Fire Protection District on the 14th day of November 2024.

Lower Valley Fire Protection District
President of the Board of Directors

Lower Valley Fire Protection District
Vice-President of the Board of Directors



ADMINISTRATIVE REPORT FOR REGULAR BOARD MEETING

November 14, 2024

- Ambulance income received (money in the bank) for October 2024 = \$92,186.99

- Mahea's Hershey, PA billing conference update
 - Mesa County vs Medicare verbiage in terms of emergent vs non-emergent billing
 - LVFD is ahead of the curve for report writing and our QA screening process
 - Trending narrative reports – what our writers do well and what they need work on in a visual format developed over a period
 - Billing cardiac arrests: this will be a new process
 - Soon to be 100% paper-free; electronic forms accessible through tablet
 - Picture uploads, no more scanning

- Diana's CGFOA Conference update
 - Canceled; no virtual option; registration fee refunded
 - Continuing mentorship program and continued education classes online



168 N Mesa St | P.O. Box 520, Fruita, CO 81521 | www.lowervalleyfire.com

Ph: (970) 858-3133 | Fax: (970)-858-7189

"We are professionals who care for our community, it's visitors and neighbors with compassion, courtesy and integrity through emergency response and risk reduction"

Fire Chief Report

11/14/2024

- Ambulance 3113 sale- Is on more sites, no leads.
- New Ambulances- Both are 100% in service

- Staff Training-
 - Holder is at the National Fire Academy.
 - The officers took part in a grant writing class that we held on the 6th. The instructors were grant experts with the City of Fruita and Family Health West.
 - We will be having mandatory staff training the 3rd week of December. The topic is Harassment, Diversity, and Sensitivity in the workplace. I contracted with Lighthouse HR to facilitate the training.

- We had 2 internal applicants for the Full Time Paramedic/ Firefighter position. Interviews are on November 13th. and I'll have an offer made prior to the board meeting. I have 6 applications to date for the Part Time recruitment and 5 for the Deputy Chief posting. Both close on November 15th. The Part-Time testing process is scheduled for November 22nd. The Deputy Chief process is TBD but likely will be held the first week of December due to scheduling of outside evaluators.

- Christmas Party-
 - December 20th (it's on a Friday)
 - Invitations will go out by the 15th and the RSVP Deadline will be December 6th
 - Format and Raffle will look a little different this year

- I have been conducting employee stay interviews and have made it about ¾ of the way through the staff. These interviews are focused on three things, what keeps them here, what would make them leave, and providing their input for the development of the strategic plan.

- We will be participating in the Fruita Parade of Lights on December 14th.

Fire Prevention Activities YTD

City of Fruita Plan Reviews	21 - Not including Pre Construction Meetings
Mesa County Plan Reviews	56 plan reviews
Sprinkler Systems Inspections Fruita	
Fruita MEWS	11 Systems with 4 inspections per system
Fruita MEWS Fire Alarm	2 inspections per water flow
Fruita CNL Fiber Room	2 inspections
City Market Bathroom Remodel	1 inspectiion
Residential Subdivision	
Site Plan	4
Fire Alarm Reviews	2
Building Permit	3
Fire Underground	1
Above Ground Tank installation	1
Mesa County Sprinkler Systems	
1074 19 1/2 Road	3 inspections Rough in, Insulations, Final
932 22 Rd	3 inspections Rough in, Insulations, Final
851 River Ranch CT	3-inspection Rough in, insulation, final
Driveway Permits	
Simple Land Division	19
Property Line Adjustments	8
Clearance Permits	3
Site Plan Review	2
Temporary Events	6
Pyrotechnic/Flame Effects	3
Rezone Review	3
Hood Extinguishing System Review	2
	1
Total Business Inspections	
	70
Food Truck Inceptions	
	13
Fruita Farmers Market PR Event	
	4
COOP Farm & Ranch Days	
	1
Truck- N-Treat	
	1
American Red Cross Sound the Alarm Mack	10 Homes Installed/ 18 Alarms Distributed
Rimrock Elementry	155 Students
Shelledy Elementry	187 Students
Monument Ridge Elementry	120 Students
Loma Elementry	108 Students
Station Tours	50 Students

Lower Valley Firefighters Foundation

Purpose

The Lower Valley Firefighters Foundation's purpose is to support first responders who need assistance after a personal hardship or tragedy.

Focusing on the members of the Lower Valley Fire Protection District

Future expansion into the Community

Funding

501C 3 Non-Profit Tax Status

Corn hole Tournament

Private Donations

Union Donation

Benefits

Fills the gap where the organization may not be able to help

Financial Support

Members taking care of members

Positive Image of the Department

Grand Junction Firefighter Foundation Model

Not the Department, Not the Union, but they all overlap

Structure

Board Members

Two Department members, Spouse, Retired Battalion Chief

Three open spots with solicitation for new members

Board positions are open to the Community

Diversity is good

Nomination Program

Application, Review, Reward

Three Donations since inception

\$500.00 or less